



7 April 2020

JBSA Teammates,

This memorandum rescinds and replaces previous guidance issued on 26 March in GM #16 and clarifies that personnel granted temporary access to the commissaries and exchange stores due the COVID-19 response efforts are prohibited from purchasing firearms in the exchanges.

In response to the Declaration of a National Emergency concerning COVID-19, and in accordance with DoDI 1330.17, *DoD Commissary Program*, and the Assistant Secretary of Defense memorandum dated 24 March 2020, I am authorizing temporary access to commissaries and exchange stores across JBSA for the following:

- 1) DoD civilian employees, and employees of DoD contractors, designated as mission critical; and
- 2) Non-DoD Federal, State, and local government employees providing emergency, medical, and other mission critical services on the JBSA installation.

This authorization is intended for use when it is impractical (to include safety/public health concerns) for these individuals to procure necessary grocery supplies from civilian sources off-installation. Specifically, the purchase of uniform items, firearms, and State tax-free tobacco and alcoholic beverage products is prohibited for the above-referenced patrons. Additionally, be aware there may be specific restrictions on other items or quantities by store.

This authorization shall remain in effect for the duration of the installation-declared public health emergency related to the COVID-19 outbreak. I may suspend or cancel this authorization if it impairs the efficient operations of the installation, commissary, or exchange.

Commanders may issue the attached “Temporary Extension of Commissary and Exchange Privileges” letter to each qualifying member. Commanders will keep a log of each member issued a letter and logs will be consolidated upon the installation-declared public health emergency ending. Each patron qualifying as meeting eligibility requirements outlined above must present the “Temporary Extension of Commissary and Exchange Privileges” letter and an appropriate photo ID in order to access the commissary and/or exchange facility. My POC for this authorization is Ms. Serafina De Los Santos at 210-808-1154.

Thank you for your continued support.

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LAURA L. LENDERMAN
Brigadier General, USAF
Commander, Joint Base San Antonio

Attachment:

Temporary Extension of Commissary and Exchange Privileges



**DEPARTMENT OF THE AIR FORCE
502D AIR BASE WING (AETC)**

I hereby grant (Insert name of individual) temporary commissary and exchange privileges for the duration of the COVID-19 pandemic according to the authorization and regulations stated in the JBSA Commander's guidance memorandum, dated 4 April 2020. Temporary privileges are authorized for mission critical DoD civilians and DoD contractor employees, and non-DoD Federal, State, and local government employees providing emergency, medical, or other mission critical services on the JBSA installation.

Purchases of commissary and exchange items are authorized, with the exception of alcohol, tobacco, uniform items, and firearms, which are not permitted under this agreement. Additionally, be aware there may be specific restrictions on items or quantities by store.

Only the individual identified above is allowed to enter and exercise this privilege. The individual must present acceptable photo ID and be in possession of this letter. This agreement does not constitute sponsor status.

(Commander's signature block)