



First, let me thank you for your interest in the JBSA SAPR Volunteer Victim Advocate (VVA) Program. We are currently in need of caring, compassionate, and committed people to serve the JBSA community as Volunteer Victim Advocates!

At JBSA we have three positions Volunteers can fill within the SAPR Program; Victim Advocate (VA), Community Advocate (CA), or Both! The main difference between the two is CAs do not work directly with victims. They provide briefings during Commander's Calls, Staff Meetings, Sexual Assault Awareness & Prevention Month, Organization days or any other event a Commander would like a SAPR representative to provide training, etc. An individual may fill either role depending on their interest, availability, and desire; however, all training and requirements are the same for both.

Advocates must be selected by the SARC, complete a 40-hour training course to receive national Victim Advocacy certification, and commit to at least one year with the JBSA SAPR Program upon completion of the course. Please contact our office for dates of the next Initial VA training class.

Basic Eligibility Requirements:

All volunteers (VA and CA) must meet the basic requirements below:

- E-4 or above
- O-2 or above (O-1 if prior enlisted)
- GS-07 or above
- 21 yrs. old or older

Other Requirements:

- Favorable designation on previous three Performance Reports
- No record of Courts-Martial, Non-Judicial Punishment, or Negative LOR, LOC or LOA in the last 5 years.
- Favorable Tier-3 (or higher) Background Investigation and State Criminal History Repository (SCHR) Check, OR enrolled in the CE Program (Verification by Security Manager)

VVAs may not be in one of the following categories:

- On G-series orders
- First Sergeant
- Chief Master Sergeant

Career Fields excluded from VVA duty due to potential legal, professional, or community Conflicts of Interest:

- Community Support Coordinators
- Violence Prevention Integrators
- Individuals assigned with or working in law enforcement or investigations (including admin and training personnel)
- Healthcare Providers (defined as those with direct patient care)
- Firefighters
- Individuals assigned to:
 - SJA
 - Special Victims Counsel
 - Area Defense Counsel
 - EO
 - Chaplain Corps

○ IG

To apply, please review, complete, and return the application as soon as possible and return to:
felicia.r.mccollum.civ@mail.mil.

Again, thank you for your interest in joining the JBSA SAPR team. I look forward to an opportunity to work with you soon!

Respectfully,

Felicia McCollum, MSW