



21 April 2020

JBSA Teammates,

This guidance memorandum *rescinds* GM #24 and reinforces Restriction of Movement, Quarantine, Isolation, and Persons Under Investigation (RQIP) reporting.

The updated JBSA COVID-19 Self-Reporting General Order is attached (Tab 1). This general order is applicable to all United States military personnel assigned to or serving on JBSA. Military personnel are ordered to report any RQIP status, as well as positive COVID-19 test results, to their chain of command as soon as possible, but no later than 24 hours after notification. This includes notifications obtained at either a military or civilian treatment facility. Trainees and students will receive a medical evaluation before released from a Person Under Investigation (PUI) or isolation. All other members must follow guidance given by the JBSA Restriction of Movement, Quarantine, and Isolation (RQI) Fusion Cell and contact their commander prior to returning to work.

DoD civil service employees, contractors, and family members are highly encouraged to report any RQIP status, as well as positive COVID-19 test results, as soon as possible after notification. Civil service employees can report to their supervisory chain; contractor employees can report to their employer who, in turn, can report to the contracting officer representative; and family members can report to their sponsor, who can then report to their chain of command. These measures help ensure the JBSA community is staying healthy and getting any necessary support.

UCCs/GCCs are to report all known RQIP data on a daily basis using the JBSA RQIP Accountability tab in WebEOC.

During this time, it is vital that we maximize our physical distance to combat the spread of the virus; however, it is just as vital to maximize our social connections to our teammates and coworkers. Whether personnel are teleworking, in the office, or adjusting to an altered work-life balance in this time of uncertainty, this new reality is likely stressful for many. Request supervisors at all levels continue to reach out to members of their teams to remain connected.

Each and every one of us has a duty take care of our JBSA community. We need to ensure people are doing well and staying healthy, but more importantly, we must be able to identify if our teammates and family members are facing problems or need help. There are frequently updated resources available on our COVID-19 site in the Resiliency Resources section at <https://www.jbsa.mil/coronavirus/>. Please ensure we stay connected with your teammates, as resiliency is needed more than ever right now.

Thank you for your continued support.

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