



THE JBSA JURIST

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JANUARY 2018

JBSA Tax Program

Don't get taken by surprise on 17 April 2018 by the individual income tax return filing deadline. Filing your tax return does not have to be stressful, and there are many services available – many of them free – that make filing quite easy. Online programs are a popular and inexpensive way to electronically file your tax return. Military OneSource (MilitaryOneSource.mil) provides access to free tax preparation software with on-call assistance from tax professionals. This is available to active duty members, as well as Guard/Reserve members and dependents. The City of San Antonio also has numerous Volunteer Income Tax Assistance (vitas.org) locations for anyone with income below \$60k. You may also complete your taxes yourself or hire someone.

In addition to the options above, during tax season this year, the volunteers at JBSA-Fort Sam Houston, JBSA-Lackland, and JBSA-Randolph will each operate a tax center for eligible active duty members and retirees. The tax centers provide free tax preparation and electronic filing for federal and state tax returns.

To receive assistance at the JBSA Volunteer Tax Centers you must bring with you your Form W-2, Wage and Tax Statement, and your Form 1095, required under the Affordable Care Act. These documents are available through myPay. Also, bring your Social Security card and the Social Security card of each individual you intend to claim as a dependent. If applicable to your financial situation, you must also bring the following:

Most recent tax return

December 2017 Leave and Earnings Statement

1099-INT or 1099-DIV to report any interest or dividends you received as income in 2017

1098 to report payment of mortgage interest and property taxes, if any

1099-B for stock sales in 2017 together with your cost basis for capital gain or loss calculations

1099-R to report any distributions from an IRA or 401k you've received in 2017

SSA-1099 to report any Social Security benefits received in 2017

If you've already received a state tax refund, you may need to report it as income.

1099-MISC if you have self-employment or miscellaneous income, outside of your regular job

If you do not have the correct documents, your volunteer tax preparer will not be able to help you. Finally, please bring all documents with you and do not expect to have access to previous tax returns based on having received assistance through a VITA tax office in previous years.

JBSA-Ft. Sam Houston	JBSA-Lackland	JBSA-Randolph
<u>Eligibility:</u> Active Duty ¹ ; Retirees ¹ ; Dependents ¹	<u>Eligibility:</u> Active Duty ² (E-6/O-2 and below) and their Dependents ² ; Retirees ^{2,3}	<u>Eligibility:</u> Active Duty and Dependents; Retirees ² on a space available basis
<u>Hours:</u> M-F 0800-1600	<u>Hours:</u> M-Tu: 0830-1630; W: 1230-1630	<u>Hours:</u> M-Th 0800-1400
FSH Community Ctr (Java Café) 1395 Chaffee Rd	Bldg 6629 (Hughes Ave and Gentile St)	10711 W. 2nd St, Bldg 202
<u>Tel:</u> (210) 295-1040	<u>Tel:</u> (210) 671-1001	<u>Tel:</u> (210) 652-1040
Tax center opens <u>31 Jan 18</u> . Accepting appointments beginning 22 Jan 18.	Tax center opens <u>5 Feb 18</u> . Accepting appointments beginning 29 Jan 18.	Tax center opens <u>29 Jan 18</u> . Accepting appointments beginning on 22 Jan 18.

1. Services not available to persons with business income/loss or rental property. Exceptions: (1) Family child care providers; or (2) no more than 2 rental properties.

2. Services not available to persons with business income/loss or rental property.

3. Services not available to persons with earned income greater than \$65k.

AREA DEFENSE COUNSEL

ADCs are experienced judge advocates outside the local chain of command to allow Airmen completely confidential legal advice for criminal and adverse matters.

Ft Sam Houston: DSN 471-9679

Lackland: DSN 473-2924/2926

Randolph: DSN 487-2274

SPECIAL VICTIMS' COUNSEL

SVCs are experienced, independent judge advocates who provide confidential legal advice to victims of sexual assault. They serve both restricted and unrestricted reporters, help victims understand their legal rights, and explain how the legal process works for processing sex assault claims.

JBSA (LAK, FSH, RND): DSN 473-4748

**PREPARE FOR YOUR
LEGAL ASSISTANCE APPOINTMENT**

LOG ONTO: <https://aflegalassistance.law.af.mil>

Wills & Power of Attorney Powers of Attorney

1. Click on tab "Legal Worksheets"
2. Complete worksheet for documents you wish to have created
3. Save your ticket number, then call the Legal Office for an appointment!
4. Please complete survey online

Legal Assistance

1. Click on tab "Legal Information"
2. If the information you are looking for is not listed, call the Legal Office for an appointment!
3. Please complete online survey!

**TO SCHEDULE AN APPOINTMENT CALL
ONE OF THE OFFICES BELOW**

JBSA-Ft Sam Houston

502 FSG/JA
2422 Stanley Road

*Legal Assistance Primarily by
Appointment*

Walk-in Hours

Tues 0800-1000 All eligible clients
Thurs 0800-1000 Active Duty only

Notary and Powers of Attorney

Mon-Thurs 0730-1630
Fri 0730-1200

**DSN 420-0169
Comm: 210-808-0169**

JBSA-Randolph

502 SFLSG/JA
1 Washington Circle, Bldg 100

*Legal Assistance Primarily by
Appointment*

Walk-in Hours

Tues 0900-1000 All eligible clients
Thurs 0900-1000 Active Duty only

Notary and Powers of Attorney

Mon-Fri 0800-1500

**DSN 487-6781
Comm: 210-652-6781**

JBSA-Lackland

502 ISG/JA
1701 Kenly Ave, Suite 134

*Legal Assistance Primarily by
Appointment*

Walk-in Hours

Wed 0830-0930 All eligible clients

Notary and Powers of Attorney

Mon, Tues, Thurs, Fri 0830-1530
Wed 0830-1230

**DSN 473-3362
Comm: 210-671-3362**



WISDOM - VALOR - JUSTICE