



UNITED STATES AIR FORCE CIVIC/COLORS REQUEST
JOINT BASE SAN ANTONIO

Phone: (210) 671-2562 **Fax:** (210) 671-3665 **Email:** JBSA.HG@us.af.mil



REQUESTER INFORMATION:

NAME: _____ Unit: _____ PHONE #: _____
 ALTERNATE POC: _____ PHONE #: _____

DUE TO MILITARY FUNERAL HONORS WE CANNOT CONFIRM COLORS REQUESTS UNTIL THE DAY PRIOR
*****MILITARY HONORS TAKES PRECEDENCE OVER ALL COLORS EVENTS*****

EVENT INFORMATION:

LOCATION: _____ DATE: _____ TIME: _____
 ADDRESS: _____ CITY: _____ ZIP: _____
 NAME OF EVENT: _____
 EVENT DESCRIPTION: _____

IF A GENERAL IS PRESIDING OVER THE EVENT, PLEASE SELECT RANK OF PRESIDING GENERAL OFFICER:

1-Star 2-Star 3-Star 4-Star

*****Off base requests must receive approval from Public Affairs Office prior to the event*****

Public Affairs: 210-671-2908 **Public Affairs Email:** 502abw.paola.Inbox@us.af.mil

COLORS SERVICES REQUESTED

PRESENTATION OF COLORS	Formal presentation of the US National Colors to the audience and the rendering of honors during the playing of the National Anthem, To the Colors, recitation of the Pledge of Allegiance or similar tribute.
POSTING OF COLORS	This is accomplished when the Colors are required for static display. This is a separate event from a presentation of colors.
FLAG FOLD	All flag folding sequences are based on the 5'x 9.5' U.S. Interment Flag. This is the only flag used to fold during ceremonies, training and demonstrations.
POW/MIA TABLE	If a POW/MIA table is incorporated into an event, the official script must be used.

Joint Service Requests must go through the Army as they take lead and coordinate with us.
Ft Sam Army Honor Guard: (210) 221-1702