



26 March 2020

JBSA Teammates,

JBSA COVID-19 Self-Reporting General Order is attached (Tab 1). This general order is applicable to all United States military personnel assigned to or serving on JBSA. Military personnel are ordered to report positive COVID-19 test results to the chain of command as soon as possible, but no later than 24 hours from notification of the positive result. The reporting requirement covers any test results obtained at either a military or civilian treatment facility.

DoD civil service employees, contractors, and family members are highly encouraged to report positive COVID-19 test results as soon as possible after notification of the positive result. Civil service employees can report to their supervisory chain; contractor employees can report to their employer who, in turn, can report to the contracting officer representative; family members can report to their sponsor, who can then report to their chain of command.

Thank you for your support in ensuring the health and safety of the JBSA community.

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**LAURA L. LENDERMAN**  
Brigadier General, USAF  
Commander, Joint Base San Antonio



**DEPARTMENT OF THE AIR FORCE**  
**502D AIR BASE WING**  
**JOINT BASE SAN ANTONIO**



MEMORANDUM FOR ALL SUBORDINATE COMMANDS AND JBSA TENANT UNITS

FROM: 502 ABW/CC  
2080 Wilson Way  
JBSA-Fort Sam Houston TX 78234-7680

SUBJECT: COVID-19 Self-Reporting General Order

1. This general order is applicable to all United States military personnel presently assigned to, or serving on, Joint Base San Antonio (JBSA), Texas. You are ordered to report positive Coronavirus Disease 2019 (COVID-19) test results to your chain of command as soon as possible, but no later than 24 hours from notification of the positive result. This reporting requirement covers any test results obtained at either a military or civilian treatment facility.
2. Department of Defense (DoD) civil service employees, contractors, and family members are highly encouraged to report positive COVID-19 test results as soon as possible after notification of the positive result. Civil service employees can report to their supervisory chain; contractor employees can report to their employer who, in turn, can report to the contracting officer representative; family members can report to their sponsor, who can then report to their chain of command.
3. Paragraph 1 of this general order is punitive. Personnel subject to the Uniform Code of Military Justice (UCMJ) may face administrative, nonjudicial, or judicial action under Article 92 of the UCMJ for violating or failing to obey this general order.
4. It is the DoD and Military Service policy that military installations, property, personnel, and other individuals working or residing on military installations, will be protected under applicable legal authorities against communicable diseases associated with biological warfare, terrorism, or other public health emergency. Moreover, as the JBSA Commander, I have a duty to promote and safeguard the morale, physical well-being, and the general welfare of persons under my command. Reporting positive COVID-19 test results allows us to create trace data that can be used to reduce the spread of COVID-19 and protect our military members, families, and local community.
5. Commanders and military and civilian supervisors are charged with ensuring that all personnel are briefed on the requirements of this general order, which remains in effect until superseded or rescinded.

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