



**DEPARTMENT OF THE AIR FORCE
AIR EDUCATION AND TRAINING COMMAND**

APR 12 2019

MEMORANDUM FOR ALL AETC PERSONNEL

FROM: AETC/CC
1 F Street, Suite 1
JBSA Randolph TX 78150-4324

SUBJECT: AETC Family Days for Calendar Years 2021 – 2022

1. In appreciation of the tremendous accomplishments and sacrifices of our personnel, I am declaring the following dates as AETC Family Days for calendar years 2021 - 2022:

Calendar Year 2021:

4 Jan—Monday;

28 May—Friday;

2 July—Friday;

3 Sep—Friday;

26 Nov—Friday;

***27 Dec--Monday** (*Friday, 24 Dec 21, is the observed Federal Holiday since the 25th of December falls on a Saturday)

Calendar Year 2022:

***3 Jan--Monday** (*Friday, 31 Dec 21, is the observed Federal Holiday since the 1st of January falls on a Saturday);

27 May--Friday;

1 July--Friday;

2 Sep--Friday;

25 Nov--Friday;

***23 Dec--Friday** (*Monday, 26 Dec 22, is the observed Federal Holiday since the 25th of December falls on a Sunday);

***30 Dec--Friday** (*Monday, 2 Jan 23, is the observed Federal Holiday since the 1st of January falls on a Sunday)

2. The days listed above are designated as regular passes. The applicable guidelines regarding passes and chargeable leave are outlined in AFI 36-3003, *Military Leave Program*. For military members required to perform duty during these holidays, commanders are encouraged to grant compensatory time-off during the first week following the holiday, mission requirements permitting.

3. Under the current rules for DoD civilians, commanders can encourage liberal leave; use previously earned compensatory time or already approved time-off awards. Group time-off awards, specifically for the purpose of giving the day off, is prohibited by AFI 36-1004, *Managing the Civilian Recognition Program*.

4. During your family days and holiday activities, please think safety first. Use your Wingman, apply common sense, always drive safely and continually wear your seat belts. I ask commanders and supervisors to provide the required safety briefings to their personnel and ensure they understand risk management procedures.

5. If your staff has any questions, please feel free to contact the command POC, Mrs. Beth Harris, HQ AETC/A1KM at DSN 487-6085.

A handwritten signature in black ink, appearing to read "Steven Kwest". The signature is fluid and cursive, with the first name "Steven" and last name "Kwest" clearly distinguishable.

STEVEN L. KWAST
Lieutenant General, USAF
Commander