



**DEPARTMENT OF THE AIR FORCE
502D AIR BASE WING
JOINT BASE SAN ANTONIO**



MEMORANDUM FOR

FROM: 502 ABW/CC

SUBJECT: Approval of Travel for Non-Global Force Management Activities

References: (a) Secretary of Defense Memorandum, "Travel Restrictions for DoD Components in Response to Coronavirus Disease 2019", 11 March 2020
(b) Deputy Secretary of Defense Memorandum, "Stop Movement for all Domestic Travel for DoD Components in Response to Coronavirus Disease 2019", 13 March 2020
(c) Office of the Under Secretary of Defense for Personnel and Readiness Memorandum, "Force Health Protection Guidance (Supplement 4) – "Department of Defense Guidance for Personnel Traveling During the Novel Coronavirus Outbreak", 11 March 2020
(d) Secretary of the Air Force Memorandum, "Travel Restriction Delegations of Authority", 16 March 2020
(e) CORRECTED COPY: "Delegated Authority for Stop Movement for all Domestic Travel for DoD Components in Response to Coronavirus Disease 2019", 25 March 2020
(f) CORRECTED COPY: "Delegated Authority for Overseas Travel Restrictions in Response to Coronavirus Disease 2019", 25 March 2020

1. You are approved for travel as an exception to the DoD travel restrictions in accordance with references (a) – (f) above.

- Name of Service Member:
- Current Duty Assignment or Departure Location:
- Gaining Duty Assignment or Destination:
- Projected Departure Date:

2. Your dependents listed below are approved for travel as an exception to the DoD travel restrictions in accordance with the references (a) – (f) above.

- Name of Dependents or enter N/A:
- Current Departure Location:
- Destination:
- Projected Departure Date:

3. This exception meets the following condition, check all that apply:

- Mission Essential
- Humanitarian Reasons
- Hardship Reasons

4. The following travel situation applies:

- Service Member traveling alone
- Service Member traveling concurrently with dependents
- Dependents traveling without the service member

5. Your unit commander coordinated this request, the legal office reviewed it, and both concurred with the approval of this exception on the attached document. Your servicing MPF will receive a copy of this official travel waiver.

6. You and your dependents (if applicable) are advised to adhere to the Force Health Protection guidelines in reference (c) above or later guidance, if any. Take all necessary precautions including following appropriate social distancing procedures, avoiding travel through high-risk areas, and be aware a 14-day self-quarantine period might be required at the completion of travel.

7. My Point of Contact for this issue is

LAURA L. LENDERMAN
Brigadier General, USAF
Commander, 502d Air Base Wing

Attachment:
Coordination

1st Ind

I have been counseled on the possible risks associated with this travel. I will take all necessary precautions to ensure the safety of myself and my dependents (if applicable).